



Frequently Asked Questions about the new OSHC service

<p>Will there be an OSHC service operating at MHOC in 2020?</p>	<p>Yes. The Catholic Schools Office is establishing an OSHC service at MHOC in 2020, under the Lismore Diocese Approval to operate Early Education and Care Services.</p> <p>The service will commence operation on the first day of school, 28th January 2020.</p> <p>Simultaneously, a service will be established at Saint Augustine's Primary School, Coffs Harbour.</p>
<p>Where will the service operate from?</p>	<p>The service will operate from the school hall and surrounding grounds.</p> <p>To improve service provision, a 'program of works' has been approved to upgrade the space to include a kitchen and office.</p>
<p>What hours will the service operate?</p>	<p>The service will offer a before school session from 6.45am to 8.15am and an after school service from 2.45-6pm from Monday to Friday.</p>
<p>Will there be a holiday club / vacation care?</p>	<p>Yes. A holiday club will operate in school holidays. We also have the opportunity to work in partnership with St Augustine's in the vacation period.</p>
<p>What about pupil free days</p>	<p>Care will be available on pupil free days at one or both centres, depending on numbers.</p>
<p>Who will staff the service?</p>	<p>Staff to be employed are:</p> <ul style="list-style-type: none"> ● Coordinator (F/T) ● Admin Support (P/T) ● Educators to support the OSHC Program - initially as casuals then as the service grows some positions will become permanent <p>All positions will be advertised locally and nationally from the 13 September, 2019.</p> <p>We will be seeking a mix of qualifications and experience for our team.</p>
<p>What are the staff to student ratios?</p>	<p>We will deliver the service at above minimum</p>

	<p>staff: child ratios required by our National Quality Framework. This means we will have:</p> <ul style="list-style-type: none"> • A ratio of 1:12 at every session • A ratio of 1:10 for excursions and holiday activities
What is the fee structure?	<p>We are currently working towards finalising our budget. We aim to offer a competitive and cost effective fee schedule. Our unconfirmed fee schedule per session is:</p> <ul style="list-style-type: none"> • BSC: \$15 • ASC \$25 • VC: \$55 <p>Fees and charges will be eligible for the Child Care Subsidy.</p> <p>Fees will be collected using Direct Debit.</p>
Can I use the service on a casual basis?	<p>Yes, provided there are vacancies. There will also be a small loading on casual bookings</p>
How do I book?	<p>Initially families will be asked to complete an expression of interest enrolment form to confirm your interest in using the service.</p> <p>Later the service will be introducing an online Parent Portal for families to make bookings, communicate with the service etc.</p> <p>The KidsXap Guardian App will be introduced to families after the service starts.</p>
What next?	<p>An Expression of Interest Form for enrolment will be circulated to all families, prior to the end of term . It will be due back by the 11 October 2019. Details will be provided in a separate letter to families.</p>
Are there special provisions for families enrolled in the current OSHC service?	<p>Yes. Families who are currently enrolled will be given priority booking into the new OSHC service. We are keen for current families to have as seamless a transition as possible.</p>

Information correct as at 12 September 2019.